



September 22nd 2017
Time: 12:00 to 1:15 pm.

NOVAHOTEL, YELLOWKNIFE, NT

AGENDA

Welcome, Call to Order by NWT Disabilities Council Board Chair, Ms. Terry Hawkins

1. Approval of Agenda
2. Adoption of 2016 Annual General Meeting Minutes
3. Business arising from the last year's A.G.M.-No business arising from 2016 AGM
4. Keynote Speaker - Ms. Alannis McKee –“Voices of Youth” Project
5. Board of Director Officer Reports
 - a. Chairperson Report – Ms. Terry Hawkins
 - b. Treasurer Report - Ms. Susan Dauphinais
 - c. Executive Director Report - Ms. Denise McKee
6. New Business
 - a. Nominees presented for election - Ms. Alannis McKee
 - b. Election for Board of Directors - Ms. Alannis McKee
 - c. Announcement of New Board Members – Ms. Alannis McKee
7. Welcome to new Board members by Ms. Terry Hawkins
8. Date of Next Annual General Meeting will occur September 2018
9. Adjournment of Meeting

People are welcome to stay and chat and have light refreshments.



AGM BOARD MEETING MINUTES

Call to Order - Board Meeting called to order by Board Secretary, Ms. Samantha Thomas

September 20, 2016 at 6:25pm

1. Approval of Agenda

Additions /changes
No additions or changes
Motion: Motion to accept the Agenda
1st: McKee, Neil
2nd: Celotti, Linda
Passed: Motion passed

2. Adoption of 2015 AGM Minutes

Additions /changes
No additions or changes
Motion: Motion to accept the minutes
1st: Celotti, Linda
2nd: McKee, Alannis
Passed: Motion passed

3. Business Arising from 2015 AGM – none to report

4. Keynote Address – Presentation By Mr. Christopher Aitken-Hay River

5. Board of Director/Officer Reports- Package attached

- 👉 Board Chair - Board Chair report given by Ms. Samantha Thomas for Ms. Terry Hawkins who is ill and sends regrets



- ✚ Treasurer - Treasurer's Report and audit information presented by Ms. Susan Dauphinais.

Motion: To accept the Treasurer's Report and Audit for the fiscal year ending March 31, 2016, as prepared by SVS Group LLP Chartered Accountants and to accept SVS Group LLP Chartered Accountants as auditors for 2017

1st: McKee, Alannis

2nd: Burles, Bill

Passed: Motion passed

- ✚ Executive Director- E.D. Report delivered by Denise McKee, Executive Director

6. New Business

a. Nominees Presented for Election – Ms. Samantha Thomas

Terry Hawkins, Chris Aitken, Samantha Thomas, and Alannis McKee are standing for re-election.

There are six vacancies, Judy Sharp, Susan Dauphinais, and Bill Burles are returning, to the Board of Directors.

b. Election for Board of Directors – Ms. Samantha Thomas > three calls to the floor No members have presented themselves to be elected on to the Board of Directors.

Therefore the four standing for re-election are acclaimed.

c. Presentation of Electoral Board – Ms. Samantha Thomas

Terry Hawkins, Bill Burles, Judy Sharp, Susan Dauphinais, Samantha Thomas, Chris Aitken, and Alannis McKee

7. Welcome to New Board Members – Ms. Samantha Thomas

8. Date of Next Annual General Meeting – September , 2017

9. Meeting Adjourned – 7:20pm

Minutes Accepted:

Date: _____ **Board Chair:** _____



2017 Annual General Meeting

Board Chair Report

Good afternoon and welcome Board members, friends, family and supporters to the 2017 Northwest Territories Disabilities Council Annual General Meeting this 22nd of September 2017. I truly appreciate you taking the time out of your busy schedules to be here with us today.

I am pleased to advise you that our financial reporting and accountability systems, as reported in our audited financial statements, confirm that we, as a Council, are performing our duties and conducting our programs in a transparent and responsible manner. As a direct result, our primary funders continue to engage in multi-year funding programs and we look forward to opportunities for growth in the future.

I would like to thank and congratulate Ms. Denise McKee, our Executive Director and the Board Finance Committee for their work. Without Ms.



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McKee's hard work and attention to detail we would not be where we are today. Thank you for all you have done and continue to do for the Council.

During the 2016-2017 year many events and opportunities to get to know us were held. Our Annual Benefit Auction was held on December 2, 2016.

The Benefit Auction was well attended and successful, raising \$38,500.

Without generous donations and the in-kind services of support of local businesses, organizations, people and government departments it would not be possible to provide as many services to the people of the Northwest Territories.

I encourage everyone to come out for an evening of fun by attending and supporting the Annual Benefit Auction at the Nova Hotel on October 20, 2017.

The NWT Disabilities Council continues to focus our efforts on supporting, advocating and educating the public on behalf of people throughout the



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NWT who are either living with a disability or supporting someone who has a disability. This is not an easy task for any organization to do. We depend on the generous support of individuals, corporations and government departments and agencies for the funds we need to provide services to those who come to us for the help they need. Fundraising has always helped offset general costs not covered or shortfalls in funding supports. Please take a moment when you have the time to look at our list of our program partners and supporters who have donated to our programs. Thank you to everyone for your generosity.

The Grand Prix was held in June. The day began cloudy and cool and soon the rain began to fall. At first, the rain was just a bit of a nuisance. Participant's enthusiasm showed no visible signs of dampening as the rain came down harder and harder. Due to safety concerns the races were called to a halt and the finals rescheduled. The races were concluded a few days later to the delight of the participants. The work of the staff, families and supporters makes this a fun event for the whole family to come out



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and attend. Thank you to everyone who came out to watch the races, participants, parents and grand-parents, brothers and sisters, those who got up early to set-up the event, those who stayed around to help pack up in the rain and the many volunteers that helped in many different ways to make this such a great event.

Mr. Glen Abernathy, Minister of Health and Social Services and Minister of Persons with Disabilities sponsored The Disability Awareness Tea, in Yellowknife, during Disability Awareness Week. Events such as this help raise awareness of the challenges many face in their daily lives with accessibility and inclusion. The Tea also provides an opportunity to recognize volunteers who work with persons with disabilities to achieve equality.

With the core programming continuing to expand benefits to the people of the Northwest Territories will also benefit. Thank you to the Council Staff



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and Board for your dedication in support of persons with disabilities to achieve their full potential. Thank you for a job well done!

I would like to thank those who either served the Council in various ways or as a Board member for your service over the last year. For returning Board members and those who are new I encourage you work diligently in support of the Council and its programs. While the Board operates behind the scenes the work is important in providing direction and support to staff. To the incoming Board I can tell you that it is of the utmost importance to fully participate by attending Board Meetings and volunteering your time and energy by participating on at least one Committee and also by attending special events. As a board member it is our responsibility to advocate and promote equitable access, education, training, support and employment opportunities for persons with disabilities to be best of our ability.

To those of you who are current and outgoing Board Directors please accept my sincere thanks for your support of the people across the NWT who live with a disability and those who support a person with a disability.

Board members, your first task will begin tomorrow when you start work on a Strategic Plan that will provide direction and a guiding path for the Board members and set priorities for the next five years to address the supports and needs of persons with disabilities.

Disability issues are often complex and effective solutions require a coordinated approach between diverse stakeholders to make it work. Although significant progress has been made addressing the needs of persons with disabilities, much is left to do. Many persons with a disability can work and lead productive lives. It is up to us to ensure that everyone receives equitable access to education, literacy, training, support and employment opportunities.



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Finally, I again want to thank past and present staff, Board members, supporters and volunteers for their dedication to the NWT Disabilities Council and the people we serve.

Sincerely,

A handwritten signature in blue ink that reads 'Terry Hawkins'. The signature is written in a cursive, flowing style.

Terry Hawkins
Board Chair



NWT Disabilities Council

Treasurer's Report

NWT Disabilities Council – 2017 Annual General Meeting For the Fiscal Year Ending March 31, 2017

Good Evening,

I would like to thank everyone for coming out this evening. By attending our annual meeting and various activities throughout the year you show commitment and dedication by supporting peoples with disabilities.

I would like to extend a special thanks to Terry Hawkins and Kim Tregidgo in Hay River for their work on the Finance Committee. I would like to contribute special thanks to Denise McKee for her assistance coordinating meetings and maintaining excellent records and Jennifer Winsor for continuing in provide detailed and precise bookkeeping.

I am pleased to advise the members of the NWT Disabilities Council that the Audited Financial Statements were issued, for a sixth year, by the NWT Disabilities Council's Auditor, SVS Group LLP Chartered Accountants out of Edmonton, Alberta in August 2017 for the fiscal year beginning April 1, 2016 and ending on March 31, 2017.

SVS Group LLP Chartered Accountants, after reviewing the accounts, has found that the NWT Disabilities Council financial accounting records to be in good standing.

The independent Auditor's Report (attached) stated that "In our opinion, these financial statements present fairly, in all material respects, the financial position of NWT Disabilities Council as at March 31, 2017 and its financial performance and its cash flows for the year then ended in accordance with Canadian accepted accounting principles for not-for-profit organizations."

Accordingly, the Auditor's report and financial statements can be relied upon as true and correct financial statements by the members of the NWT Disabilities Council. Attached are the highlights of the 2016-2017 Audit Report.

The NWT Disabilities Council continues to grow and with that has come increase fiscal responsibility. However, the Council has experienced the fiscal restraints that are felt in every sector and this is evident in the ever competitive world of fundraising.

In closing, I would like to acknowledge the significant assistance of the various departments of the Government of the Northwest Territories, the City of Yellowknife, Human Resource Development Canada, Buffalo Airways, Northern Safety Association, Quality Furniture, Union of Northern Workers, Adonis Planning, Diavik Diamond Mines and Dragon Toner Law, have extended to the NWT Disabilities Council during the past year in helping us meet our financial challenges.

Thank you so very much.

Sincerely,

Ms. Susan Dauphinais

Treasurer

NWT Disabilities Council

Board of Directors

NWT DISABILITIES COUNCIL
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2017



INDEPENDENT AUDITORS' REPORT

To the Members of
NWT Disabilities Council

We have audited the accompanying financial statements of **NWT Disabilities Council**, which comprise the statement of financial position as at March 31, 2017 and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of **NWT Disabilities Council** as at March 31, 2017 and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Edmonton, Alberta
August 14, 2017

CHARTERED ACCOUNTANTS

NWT DISABILITIES COUNCIL

STATEMENT OF FINANCIAL POSITION AS AT MARCH 31, 2017

	2017	2016
ASSETS		
CURRENT		
Cash	\$ 329,651	\$ 189,529
Cash - Inuvik Chapter	19,091	19,182
Short-term investments (Note 3)	105,051	103,972
Accounts receivable	119,182	97,596
Prepaid expenses	9,112	11,851
	582,087	422,130
CAPITAL ASSETS (Note 4)	89,614	128,949
	\$ 671,701	\$ 551,079
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities (Note 5)	\$ 103,538	\$ 83,285
Deferred revenue (Note 9)	92,208	113,166
	195,746	196,451
NET ASSETS		
INVESTED IN CAPITAL ASSETS	89,614	128,949
RELOCATION RESERVE (Note 8)	18,861	18,861
UNRESTRICTED NET ASSETS	348,389	187,636
UNRESTRICTED NET ASSETS - INUVIK CHAPTER	19,091	19,182
	475,955	354,628
	\$ 671,701	\$ 551,079

APPROVED ON BEHALF OF THE BOARD:

Ferry Hawkins Director

Susan Douglas Director



NWT DISABILITIES COUNCIL

STATEMENT OF OPERATIONS FOR THE YEAR ENDED MARCH 31, 2017

	2017	2016
REVENUE		
Program Revenue		
Stabilization Fund (Schedule 2)	\$ -	\$ 21,481
Community Outreach (Schedule 2)	44,572	44,573
Disability Awareness Week (Schedule 2)	9,292	18,683
Early Intervention Program (Schedule 2)	353,700	358,180
Experience Summer (Schedule 2)	48,004	38,159
Learning Support (Schedule 2)	200,000	200,000
Respite Program for Local Communities (Schedule 2)	228,553	227,553
Parking Placards (Schedule 2)	21,487	21,487
Safe Harbour Daycentre / Renovations (Schedule 2)	454,678	314,078
Information, Referral and Support (Schedule 2)	108,822	108,822
Inuvik Branch (Schedule 2)	12,867	-
Building Renovations (Schedule 2)	34,014	51,159
	<u>1,515,578</u>	<u>1,482,163</u>
General Revenue		
Donations	28,123	18,070
Membership and administrative fees	(262)	334
Fundraising and events	49,781	52,787
Interest Income	1,081	358
	<u>74,703</u>	<u>71,547</u>
	<u>1,590,282</u>	<u>1,473,710</u>
EXPENSES		
Program Expenses (Schedule 1)		
Salaries and benefits	692,020	698,482
Administrative fees allocated	72,510	53,500
Advertising and promotion	8,497	9,315
Professional fees	4,331	2,832
Bank charges	3,585	2,581
Office	21,223	23,355
Program materials and support	205,948	221,056
Travel	28,848	25,953
Rent	50,980	54,447
Insurance	2,630	2,116
Repairs and maintenance	21,510	633
Telephone	18,421	20,004
Training	13,713	8,837
	<u>1,444,212</u>	<u>1,322,871</u>
General and Administrative Expenses		
Advertising and promotion	7,283	2,503
Amortization	41,442	43,478
Bank charges and interest	806	1,944
Fundraising	5,459	8,339
Insurance	4,834	4,232
Memberships, dues and subscriptions	815	100
Office	21,714	23,188
Professional fees	658	3,439
Rent	2,077	4,234
Repairs and maintenance	1,717	4,188
Salaries and benefits	9,425	8,327
Travel	1,358	203
Less: Administrative overhead allocated to program expenses	(72,510)	(53,500)
	<u>24,743</u>	<u>48,681</u>
	<u>1,468,956</u>	<u>1,371,552</u>
EXCESS OF REVENUES OVER EXPENSES FOR THE YEAR	\$ 121,327	\$ 102,158



NWT DISABILITIES COUNCIL

SCHEDULE 1: PROGRAM EXPENSES BY PROJECT NAME FOR THE YEAR ENDED MARCH 31, 2017

	2017	2016
Safe Harbour Daycentre / Renovations	\$ 406,451	\$ 286,911
Community Outreach	44,377	44,768
Disability Awareness Week	9,404	18,208
Early Intervention Program	353,577	354,841
Experience Summer	48,005	35,466
Learning Support	200,002	200,062
Respite Program For Local Communities	230,237	230,282
Parking Permit	22,741	23,509
LMAPD Work Experience	13,848	-
Information, Referral and Support	108,805	109,350
Stabilization Project	2,077	16,846
Office renovations	4,688	2,628
	\$ 1,444,212	\$ 1,322,871



NWT Disabilities Council

Executive Director Annual Report 2017

September 21, 2017

I would like to acknowledge the Board of Directors for the NWT Disabilities Council and their dedication and support in advancing the organization and quality of life for persons living with disabilities in the North. They lead in ensuring that our organization stays true to our vision and mission and bring guidance and direction to the sometimes difficult decisions we make as an organization. Thanks to all of you for your support.

To our funders, community and corporate partners and tireless volunteers who always show up a sincere thank you for all support. You continue to be our backbone. Their names are in our handouts and on our website and I hope you will take the time to review and support them as well.

Finally, to the team that I work with on a daily basis. When I started 7 years ago with the Council we were a small handful of people. There was lots of time to chat and engage. Those days seem like a memory now. As we have grown as an organization and increased every aspect of our programming we are all pulled in a hundred different directions. Although we try to ensure everyone feels they are appreciated and valued sometimes time and urgent demands take the place of words. So I am happy to stop and say that I have the best team and their passion is unparalleled. They are strong advocates, fiercely dedicated and, especially in the last year, amazingly resourceful and innovative. We emphasize direct supports and impactful services that all of us deliver and are responsible for within our duties. I am truly proud of each and every one of them and appreciate them far beyond what words can express. I thank them for everything they do and the significant they make daily.

When I say what we do as a team is truly amazing, it really is and I'd like to take the opportunity to talk a bit about what that looks like. Our Early Childhood Intervention Program provided 3100 hours of one to one support to 11 children last year using child centered strategies and supports as part of integrated support plans in partnership with other health and education professionals. Once again, the waitlist for this program was long and continues to grow. Our Information, Referral and Support reached 430 people living with disability, 680 professionals and government agencies, 162 family members and almost 100 people experiencing homelessness with direct supports and this does not include general calls and site deliveries. The result was almost 2000 hours of direct supports with the majority of those being in the

areas of; education, disability specific supports and programs, transportation, housing and emotional supports. Our community outreach directly reached Hay River, Ft. Smith, Behchoko, Ft. Providence, Inuvik, Ft. Good Hope and most of the Tlicho region. This allowed us to build important personal relationships and develop Community Champions. Our Community Respite program provided over 3000 hours of support to 9 individuals in 5 communities and utilized 102% of its funding with a waitlist and on-going requests for service. Our Experience Summer Program provided 15 children the chance to attend the camp of their choice with one to one support. We provided over 1500 hours of support and were unable to meet another 750 hours of requested support due to funding. However, this year through our fundraising we were able to also assist families in costs associated with these camps. Our Learning Supports Program for Persons with Disabilities assisted 13 adults pursue their post- secondary learning goals toward employment readiness. We had students in Alberta, B.C. and the Yukon. We also took on projects and employment for youth through the Labour Management Agreement and provided experience and skills to young workers. We provide accessible parking to over 700 people across the territories and to visitors that come to the NT. Our Safe Harbour Day Shelter supports adults with complex needs and co-existing diagnoses. We support between 75- 100 clients a day and provide services that include; medical support, public health, mindfulness, assistance in accessing supports and case management, food, clothing, limited supplies, computers, general labour and community connections, phone and address access and all in a safe warm non- judgemental environment anchored in the principles of harm reduction and holistic supports. This has been difficult as it has not only allowed our organization to grow in knowledge but has stretched the community's perceptions and understandings as to the complex disability issues facing the homeless population. Although not for last year's review; we have now worked in collaboration with many community partners to operate the Sobering Centre with once again based in the principles of harm reduction. This is a new leg of our journey to meet the extremely complex and inter-related diverse portfolio of disability supports. We already have seen between 13- 23 people each night.

We continue to engage in many smaller projects and activities too numerous to mention and on-going advocacy locally, territorially and nationally. We served as the community champion for the federal engagement on disability, human rights and veteran's affairs. As well, we spent the last year actively engaged with other NGOs and the GNWT in the development of a Disability Framework and Action Plan. Although we had hoped that we would be presenting this Framework by now it has not developed because we have to get it right. That does not mean that every single thing will be addressed but we have so much to do we cannot settle with just being better off. That is why the NGO partners have pushed to have language with a clear vision and pillars that are impactful and meaningful to people and families living with disability. Unfortunately, late in the process we were informed that the Action Plan will be solely controlled by the GNWT so the framework has taken on even greater significance to us as active stakeholders.

Overall we continue to see individuals and families overwhelmed by a system that is difficult to navigate and controlled by those who have little disability specific knowledge. People with disabilities and their families are standing up to claim their identity and pride. They need to be specifically addressed for their needs not continue to be in a sub-category of duties. Young people need to be able to be confident if they want a job and career they can attain it, families need to be confident that their children's and families' needs will be met and they will have support and not be thrust into crisis and as people mature they need to be confident they will be able to sustain themselves, have a quality of life and maintain their self –governance and independence. In other words full citizenship.

This will be the compass that guides our Board as they work on a new Strategic Plan moving ahead and our organization as we set on a new 5 year plan. In order to achieve our goals we will need, more than ever before, to come together; organizations, all levels of government and community partners to meet these challenges, come up with innovative ideas and collaborative ideas. I am excited and I know our Board is ready.

Thank you, Merci, Massi,

Denise McKee

Executive Director

NOMINEES FOR THE BOARD OF DIRECTORS 2017

BOARD MEMBERS STANDING FOR RE-ELECTION

Ms. JUDITH (JUDY) SHARP

Judy was born and raised in Ottawa, ON. She came to Yellowknife in 1977 as a seasoned teacher but pursued a different line of work with the Department of Economic Development and Tourism. She worked on a casual basis until the Registrar of Apprenticeship Program became available and was hired as a full-time employee. The Apprenticeship Program was transferred to the Department of education, Culture and Employment. She remained as Registrar of the Apprenticeship Program until my retirement from full-time employment in August, 2007. Upon retirement she began volunteering with the Council and joined the Board of Directors.

Judy lives with hearing loss due to cancer treatments and has served as 2nd vice chair and vice chair, as well as a member of the fundraising committee during her years with the Council. She is a strong advocate for all persons with disability and especially those living with complex co-existing diagnoses and the issues of concern to them from income security and health care access to housing and homelessness. Judy is also a volunteer with The Canadian Cancer Society and Yellowknife Seniors' and the Red Hat Societies. Judy has been a Board member for 10 years and is currently the second vice-chair.

Ms. SUSAN DAUPHINAIS

Susan came from Winnipeg approximately 25 years ago. She has been with ECE since 2004 (the GNWT since 1998) and previously held positions with the Financial Management Board Secretariat (FMBS), the Worker's Compensation Board (WCB), and the Department of Municipal and Community Affairs (MACA)

Susan came to the Council board of directors 6 years ago because she wanted to help people with Disabilities. Susan has a disability; it is a learning disability and Myasthenia Gravis which she was diagnosed with this on August 3, 2010. She also has a daughter with a disability.

Susan has served on the finance committee and as secretary during her past terms and is a strong advocate for people with disabilities living in the North. Susan is currently ending her 3rd term on the Board and is the Board Treasurer.

Mr. BILL BURLES

Bill is a lifelong Yellowknife resident, and has been an active member of the NWT Disabilities Council and Board of Directors, since 1998. Bill has been a voice of change in his community since very early in his life when he participated with his parents to improve services and supports for people living with disability. He is very vocal and you will often find him quoted in the paper on issues from accessible transportation and housing to income support.

Throughout his years Bill has held many positions on the Board and executive and in recent years has experienced health concerns but always remains committed to the Council and to bring his first person perspective to advocating to improve his community.

NEW NOMINEES TO THE BOARD

Ms. Emily Harman

Ms. Harman was nominated by Ms. Wendy McDonald – Speech Pathologist

Ms. Harman is the parent of a young daughter with a speech-language delay as part of an undiagnosed disability. As such, Emily has been navigating the world of medical, education and rehabilitation professionals which can be quite a difficult and daunting task. Emily is well organized, well spoken, a good listener and an avid learner. She immerses herself in education to assist her daughter and wished to share her experience with system navigation and advocacy in assisting other parents. Emily is highly motivated and would be an excellent advocate and resource.

Ms. Pooja Chugh

Pooja is a recent graduate of law from the University of Sussex in Brighton England. She also holds a Bachelor of Science in life science from the University of Toronto. During her time as an undergraduate student, Pooja was a member of U of T student's equity movement which organized activities/events to promote awareness and inclusion of various minority groups. One of her main initiatives was to organize a Paralympics PanAm event where students had the opportunity to try various Paralympic sports and taste different cultures as if it were the true games. Pooja looks forward to working and promoting similar events in the NWT. In addition, Pooja has also been involved a lot of medical research, and is a certified and practicing group fitness instructor and nutritional therapist.

Pooja was a member of the NWT Disabilities Council's Board of Directors during the period of September 2010 to September 2011, prior to leaving Yellowknife for continuing studies. Now that she has completed her education, Pooja would appreciate an opportunity to return to the board and use her experiences to contribute to the development of the NWT Disabilities Council. Pooja is excited to share her passions and improve accessibility and wellbeing in the north.

IN CASE OF ELECTION

Presentation of Nominees for Election –

ONLY IF NEEDED DON'T HAVE TO ANNOUNCE IF NOT ENOUGH NOMINEES

1. Each person on the ballot for election this evening has met the criteria for election. Each is 18 years of age, a resident of the NWT and a full member at the time of the start of the meeting election.
2. Each full member present will receive a ballot. Those on the phone will be able to cast their vote over the phone in private. Two people will witness the call.
3. Please indicate the person you are voting for by writing their name on one of the lines. The number of names cannot exceed the number of vacancies or the ballot will be considered spoiled. We have ___ nominees for ___ vacancies. So write no more than ___ names on the ballot.
4. Once your ballot has been marked, you can take it to the election ballot box, located at the registration table.
5. Your name will be checked off as returned and you will then be asked to place your folded ballot into the box.
6. A two minute call will be made before the closing of voting and at the end of this period, the voting will be called closed. Once closed, no other ballots presented will be accepted.
7. Three people not involved in the elections tonight will retire to count the votes.
8. Once counted, I will return and call the meeting back to order. At this point I will announce the names of the successful nominees. In the event of a tie, a second ballot will be held only for the nominees tied for the available vacancy or vacancies. All results are final.

I invite everyone, not participating in the voting or once finished voting, to enjoy some refreshments and music. We'll see you back in a few minutes.